

UNIVERSITY OF FLORIDA



GAINESVILLE

GENERAL EXTENSION DIVISION
B. C. RILEY, DEAN

REPRESENTING
ALL STATE INSTITUTIONS OF HIGHER
LEARNING

June 27, 1934

Circular Letter # 4.

SUBJECT: Duties of the Student Teachers.

TO: Camp educational advisers and Commanding officers of the Florida
CCC Camps.

1. You can expect your student teacher to report for duty by the eighth (8th) of July. He will be in camp until the eight (8th) of September. At the end of this time we hope to get other teachers to take the place of these.

2. This teacher is being provided for the purpose of aiding the camp educational adviser in the educational program and in the recreational program. In some cases it might be advisable to let this teacher concentrate on one or two subjects in which he is especially good. In other cases it might be advisable to let him take over the recreational program. The teacher is for your use in the educational program, how you use him is up to you, so long as you use him to an advantage. After these teachers are put on a change is expected in the weekly reports.

3. When your teacher comes into camp it will be necessary to house him in the officers' quarters if you expect the best results. All these men are college men so there should be nothing against having him in quarters with the camp educational adviser provided there is room. Camps which have agreed to give the men their board will be given preference in assignments. The other camps will be given a teacher if there are some left.

4. It is to be kept in mind that a report will be expected of the camp educational adviser and the commanding officer on the student teacher. This will be called for at the end of the two months, the student is in camp.

5. The camp educational adviser is in a sense responsible as to the success of this student teacher. He cannot teach classes unless you advise him as to what the men want. The camp educational adviser has been in camp longer and should talk over the conditions of the camp with the teacher and together they should arrive at what the teacher is to do. Remember that the teacher is there for the purpose of helping you, if you do not take advantage of this it is your own loss.

6. Do not wait a month to start the teacher off in the program. The camp educational adviser should have the plan outlined in his mind before the teacher arrives and should not let more than a week pass until he has the student helping out in the work.

